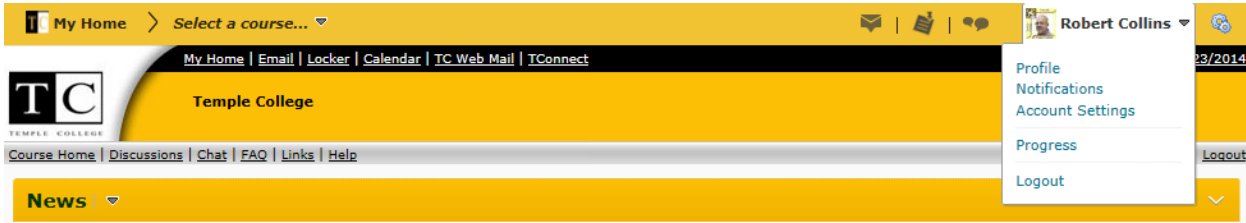
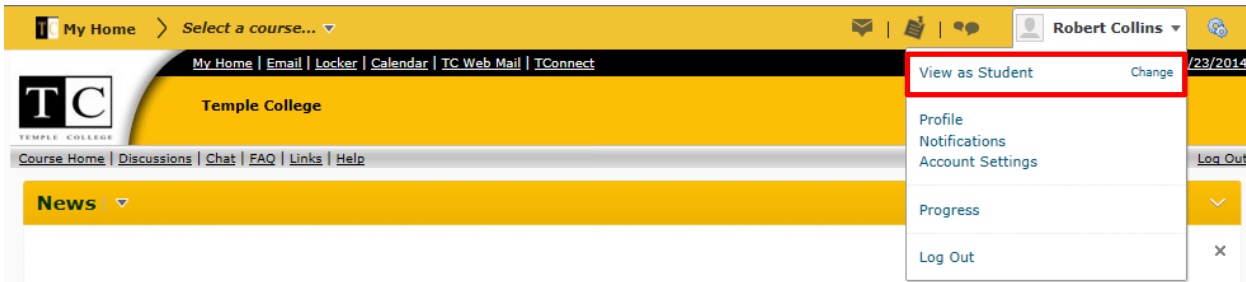


# Desire2Learn 10.1 to 10.3 Cheat Sheet

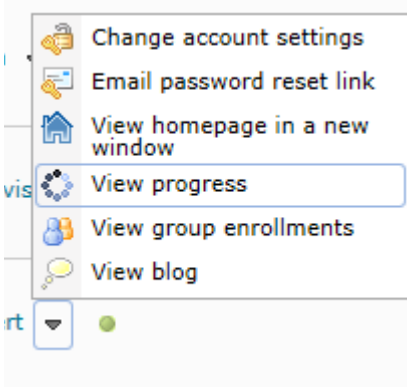
## 10.1



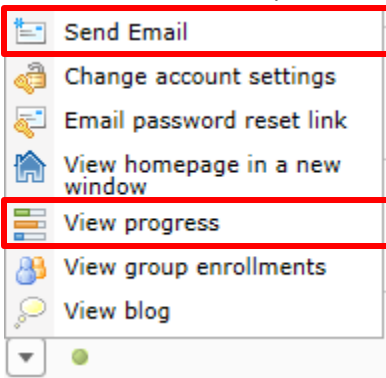
## 10.3, you can change Roles from the top of the page



## 10.1 Class list User Properties



## 10.3 Class list User Properties; the Progress icon has changed, and Send Email added



### 10.1 Content, once a content item is open; navigation is at the top only

The screenshot shows a course page for 'SP2014-IMED-1316 - Web Page Design I - Collins - INT'. The navigation is located at the top of the page, including a breadcrumb trail: 'Table of Contents > Course Files > Week 1, Read all of these! > Begin Week One'. Below the breadcrumb, there is a 'Print' button and a 'Begin Week One' dropdown menu. A 'Previous' and 'Next' button are also visible. The main content area contains a 'COLLINS CLASSES' banner and several paragraphs of text, including a 'Please note' section and a list of skills expected for a college-level class.

### 10.3 Content, once a content item is open; note cleaner navigation at the top AND a sidebar shortcut

The screenshot shows the same course page as in 10.1, but with a sidebar shortcut. A red arrow points to a small icon in the left sidebar that allows the user to expand the sidebar. The sidebar is expanded, showing a 'Table of Contents' for the current page. The sidebar items are: 'Begin Week One', 'Using Content', 'Syllabus', and 'Collins Syllabus Appendix'. The main content area is partially obscured by the sidebar, but the text from the previous screenshot is still visible.

## 10.1 Content item properties

The screenshot shows the Canvas LMS interface for a course titled "SP2014-IMED-1316 - Web Page Design I - Collins - INT". The user is logged in as Robert Collins. The "Table of Contents" section is active, displaying a list of items under the "ReadMe First" category. The items are:

- Collins Text Book 1-Orientation (pdf)
- Collins Text Book 2-HTML book (pdf)
- Collins Text Book 3-Appendix (pdf)
- Copy: Welcome email

The context menu for the first item is open, showing options: Edit Properties, Download, Send to Binder, Move Down, Move To, and Delete Topic. The "Edit Properties" option is highlighted.

## 10.3 Content item properties; note you can change a file here, rather than replacing in Manage content

The screenshot shows the same Canvas LMS interface as in 10.1. The context menu for the first item is open, and two red arrows point to the "Change File" and "Submit Feedback" options. The "Change File" option is highlighted.


Note also, your students can now submit Feedback

## 10.1 Dropbox

This screenshot shows the 'Evaluation' section of a 'Dropbox' assignment. At the top, there are links for 'Show Folder Information' and 'Show Dropbox Folder Dates'. Below this, the 'Evaluation' section includes a 'Rubrics' subsection with 'No Rubric Selected' and links for '[Associate Rubric]' and '[Create Rubric]'. The 'Score' section shows a score of '40 / 40' and the 'Grade Item: Lab 1 Dropbox (40 points)'. The 'Student View Preview' shows '100 %'. The 'Feedback' section contains a text box with the message 'Early Redid by due date to improve score'. At the bottom, there are 'Update' and 'Retract' buttons, and a 'Next Student' button with a right-pointing arrow.

10.3 Dropbox, and other places where feedback can be given: you can now Insert Stuff (link to videos, etc.), or Insert an Image, or Insert a link to items in Manage Files or Content, etc.

This screenshot is similar to the one above, but it highlights the 'Feedback' section's toolbar. A red box is drawn around the toolbar, which includes icons for inserting video, image, and link, a 'Paragraph' dropdown menu, and a three-dot menu. A red arrow points from the text above to the link icon in the toolbar. The rest of the interface, including the score and student view preview, is identical to the previous screenshot.

10.3 Dropbox, continued... you may also set the system to Show everyone and click the , and evaluate even students who have not submitted anything... that is record a 0 where appropriate

**Users** **Files**

### Folder Contents

View By:

Search For:   [Hide Search Options](#) **2. Click Magnifying Glass to run the search**

**Search In**  
 First Name  Last Name

**Submissions**  
 **1. Use Dropdown menu to select Show Everyone**  
 Only show users with unread submissions  
 Last Submission after  
  
 Last Submission before  
  
 Late Submissions

**Feedback**

38 Search Results [Clear Search](#)

Page:   per page

	Last Name ▲, First Name	Submission Date	Delete
<input type="checkbox"/>	Collins, Robert		<input type="button" value="Evaluat"/>

Even though there is nothing in the Dropbox, you can assign a grade

**My Home** > SP2014-IMED-1316 > ... Robert Collins

### Evaluate Submission

[Back to Folder Submissions](#)

Previous Student User 14 of 38 Next Student

Lab 4 - Submissions for Robert Collins

No submissions made for this dropbox folder

**Robert Collins (Id: 0086058)**

[Show Folder Information](#)  
[Show Dropbox Folder Dates](#)

**Evaluation**  
Rubrics  
No Rubric Selected. [[Associate Rubric](#)] [[Create Rubric](#)]

Score  / 40  
Grade Item: Lab 4 dropbox

Student View Preview

Feedback  
  
  [Next Student](#)

Notice also, the message at the top right [Back to Folder Submissions] is more meaningful now than [Done]

10.1 Quizzes, note Layout/Questions tab to the extreme right

My Home > SP2014-IMED-1316 -... Robert Collins

My Home | Email | Locker | Calendar | TC Web Mail | TConnect

SP2014-IMED-1316 - Web Page Design I - Collins - INT

Course Home | Content | Discussions | Dropbox | Quizzes | Classlist | Grades | Attendance | Surveys | Checklist | Edit Course | Logout

Edit Quiz - ! Practice Test

Properties | Restrictions | Attempts | Objectives | Submission Views | Reports Setup | **Layout/Questions**

10.3 No more Layout/Questions tab, this has been added to the Properties tab that is the default selection

My Home > SP2014-IMED-1316 -... Robert Collins

My Home | Email | Locker | Calendar | TC Web Mail | TConnect

SP2014-IMED-1316 - Web Page Design I - Collins - INT

Course Home | Content | Discussions | Dropbox | Quizzes | Classlist | Grades | Attendance | Surveys | Checklist | Edit Course | Log C

Edit Quiz - ! Practice Test

Properties | Restrictions | Assessment | Objectives | Submission Views | Reports Setup

**General**

Name \*

Category  
 [add category]

**Quiz Questions**

Questions per page:  Apply

Paging:  Prevent moving backwards through pages

Page	Name	Type	Points	Diff	Bonus	Mandatory
1	i1. Timer	TXT	-	-	-	-
1	Q1. mC	MC	1	1		
1	i2. save	TXT	-	-	-	-
1	i3. Move to next page	TXT	-	-	-	-
2	Q2. MC wrong	MC	1	1		
2	Q3. T/F	T/F	1	1		
2	Q4. Matching	MAT	1	1		
2	Q5. fib	FIB	1	1		
2	Q6. sa/la	SA	1	1		
2	i4. end	TXT	-	-	-	-
<b>Total</b>			<b>6</b>			

**Description / Introduction**

> Expand description / introduction  
 1 messages have been set

**Page Header / Footer**

> Expand page header / footer

**Optional Advanced Properties**

> Expand optional advanced properties  
 1 optional advanced properties have been set

Note: when using Quizzes, the Save button is ALWAYS visible at the bottom of the page, no need to scroll up and down

## The biggest change in Desire2Learn 10.3 is in Discussions

### 10.1 Discussions, when first opened

My Home > SP2014-IMED-1316 -...

TC SP2014-IMED-1316 - Web Page Design I - Collins - INT

Discussions List Subscriptions Group Restrictions Statistics Settings Help

Filter by: Unread Unapproved Shared

**1) Class IMED 1316** [Subscribe](#)

**NOTE:** Participation forums are not visible until you take the Syllabus Quiz (Not graded but you Must take this quiz)

[eLearning Tour tutorial on Discussions](#)

Hide Topics

**Questions?** [Subscribe](#)

Please use this forum anytime in the semester if you have questions. Your classmates or Instructor will help you out shortly!

0 17 135  
Unread Posts Views Last post **40 minute(s) ago** by Aaron Burns

**Just for Chatting...** [Subscribe](#)

Feel free to use this discussion forum anytime during the semester, to chat with your classmates

0 4 59  
Unread Posts Views Last post **over a month ago** by Robert Collins

**Private for Instructor: What do you want me to know** [Subscribe](#)

Private for Instructor: What do you want me to know  
What students post here **will not** be displayed to the rest of the class;

### 10.3 Discussions when first opened

My Home > SP2014-IMED-1316 -...

TC SP2014-IMED-1316 - Web Page Design I - Collins - INT

Discussions List Group and Section Restrictions Statistics Settings Help

Filter by: Unread Unapproved Hide All Topics

**1) Class IMED 1316** [Subscribe](#)

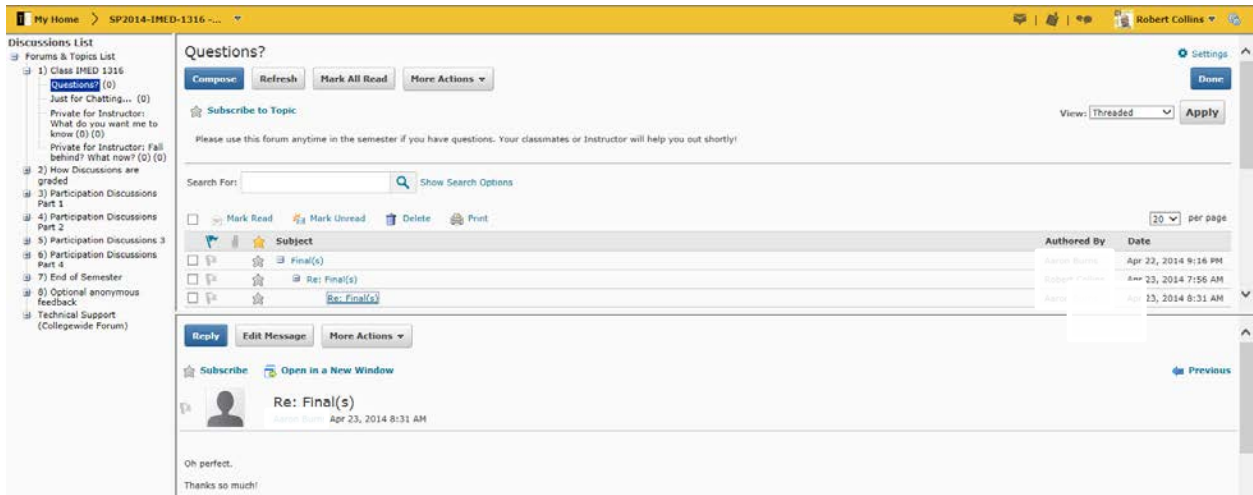
**NOTE:** Participation forums are not visible until you take the Syllabus Quiz (Not graded but you Must take this quiz)

[eLearning Tour tutorial on Discussions](#)

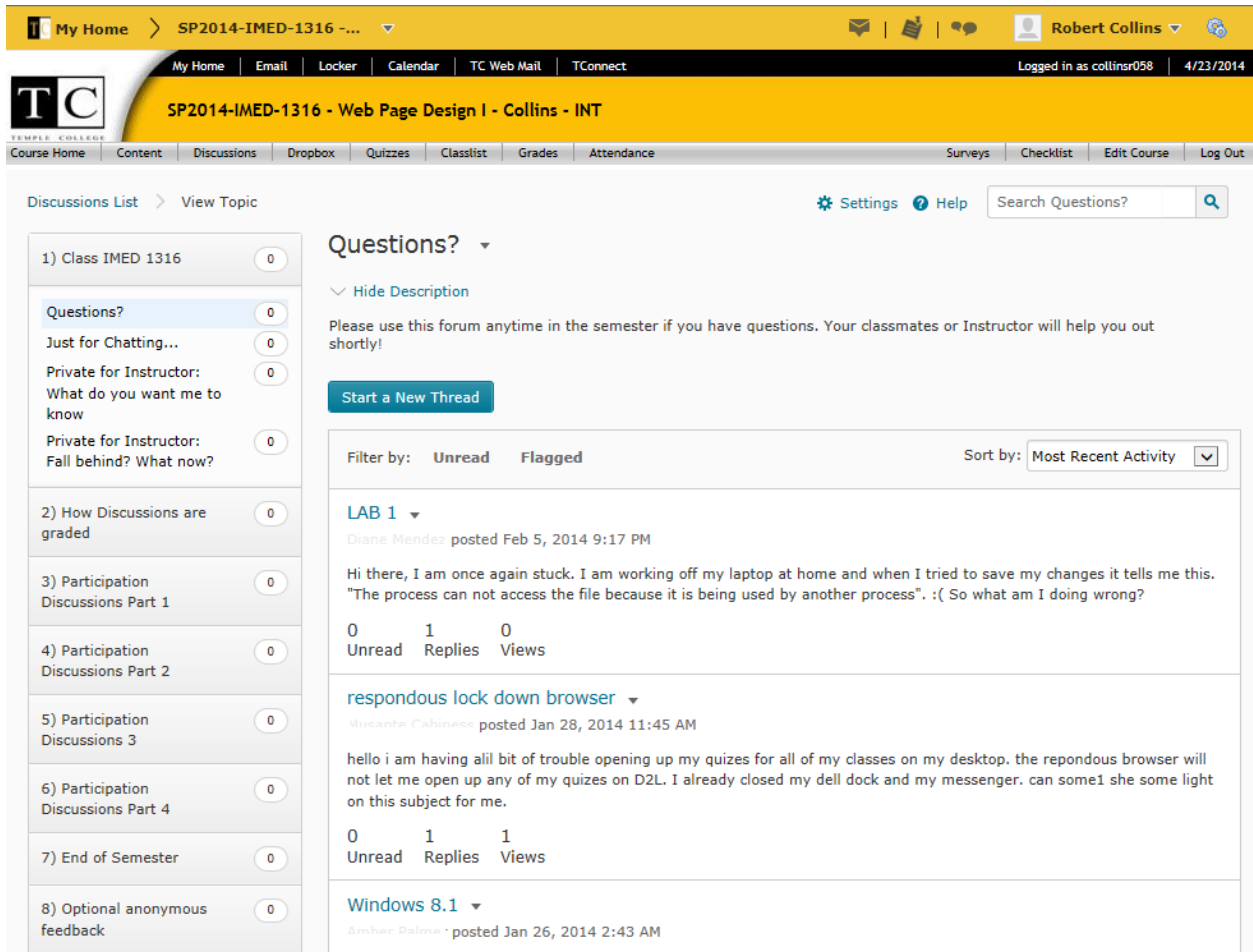
Hide Topics for 1) Class IMED 1316

Topic	Threads	Posts	Last Post
<b>Questions?</b> Please use this forum anytime in the semester if you have questions. Your classmates or Instructor will help you out shortly!	3	7	Robert Collins February 6 at 8:17 AM
<b>Just for Chatting...</b> Feel free to use this discussion forum anytime during the semester, to chat with your classmates	2	4	Robert Collins January 24 at 8:12 AM
<b>Private for Instructor: What do you want me to know</b> <b>Moderated.</b> Private for Instructor: What do you want me to know What students post here <b>will not</b> be displayed to the rest of the class;	0	0	

### 10.1 When a Discussion forum is selected



### 10.3 When a Discussion forum is selected... you can now preview the posts all at once instead of selecting a post in the top of the window, and viewing in the bottom window



Note Instead of the [Compose] button, it now says [Start a New Thread]



### 10.3 Discussions, continued

Once you select a message

The screenshot shows a Blackboard discussion thread for 'LAB 1'. The top navigation bar includes 'My Home', 'SP2014-IMED-1316', and user information for Robert Collins. The course title is 'SP2014-IMED-1316 - Web Page Design I - Collins - INT'. The left sidebar lists various discussion topics, with 'LAB 1' selected. The main content area shows a post by Robert Collins from February 6 at 8:17 AM, titled 'Re: LAB 1'. The post content includes a message about Notepad and a reply to a previous message. A 'Reply to Thread' button is visible below the post. The interface also shows filter options for 'Unread' and 'Flagged', and a 'Show:' dropdown menu set to 'Threaded'.

Note you can replay at the top, or bottom, and easily move to the next or previous post

Note the new Show options

This screenshot shows the 'Show:' dropdown menu expanded, displaying various sorting options for the discussion thread. The options listed are: 'Threaded' (selected), 'Newest First', 'Oldest First', 'Author First Name A-Z', 'Author First Name Z-A', 'Author Last Name A-Z', 'Author Last Name Z-A', 'Subject A-Z', 'Subject Z-A', and 'Attachments First'. The background shows the same discussion thread as the previous screenshot.

Note the new Forum and Thread options

This screenshot shows the 'FORUM' dropdown menu expanded, displaying various management options for the forum. The options listed are: 'Mark All Threads as Read', 'Mark All Threads as Unread', 'Edit Topic', 'View Topic Statistics', and 'Delete Topic'. A red arrow points to the dropdown arrow next to the 'FORUM' label.

This screenshot shows the 'THREAD' dropdown menu expanded, displaying various management options for the thread. The options listed are: 'Edit Thread', 'Mark All Posts as Read', 'Mark All Posts as Unread', 'Pin Thread', 'Flag Thread', 'View Post History', 'Copy Thread', 'Print Thread', and 'Delete Thread'. A red arrow points to the dropdown arrow next to the 'THREAD' label.