

Given by instructor	TV/YouTube/Web spot
	Standard Continuous Orientation opening
Need to Withdrawal from a Class?	Open with a visual of my first page of PPT
During the semester you may feel that a class is too much, or you are failing a class. You do have options to withdrawal from a class. A withdrawal is an action that occurs when a course is removed from a student's schedule and it will show as a "W" on your TC transcript.	Student One: I just bombed my math test. I am so not going to pass this class.
If you are using federal funds such as Pell, or Loans you must speak with financial aid before withdrawing from classes. Depending on when you withdrawal from classes you may owe a portion of tuition back to the college.	Student Two: You might consider withdrawing from classes at TC. Student One: Really? And I can just stop attending and focus on my other classes? Student Two: Yes, I would recommend you speak with your instructor first. Then before you make that decision you must speak with a financial aid specialist if you are using federal funds like Pell or Loans to pay for college. Student One: WHY? Student Two: Your instructor can advise you if it is necessary to withdrawal from your class and Financial Aid will help you make an informed decision about your aid. They can let you know if you will owe any tuition and how much back to the college.
Beware of the 6 drop rule You are not allowed more than 6 drops throughout your entire college career and this transfers from institution to institution.	Student Two: After you speak with financial aid you need to see your advisor. The advisors can let you know about the 6 drop rule and how it could impact your future academic progress. Student One: Wow! I am going to speak with my instructor then see financial aid and advising today.
Speak with your instructor first, then see an Advisor to Withdrawal from your classes after speaking with your advisor they can assist you or you can withdrawal online using TConnect. A word of caution: If you are taking ANY developmental classes – see your advisor first.	[Shot of the advising center in the OCC.]
	[Cut to overhead view of campus, display map pointing to OCC]
Not sure if you should withdrawal now, later or even at all? Come to the Advising Center with your questions located on the second floor of the OCC.	Happy student ☺
	[Fade out] [Cut, that's a wrap. Good job, people]