



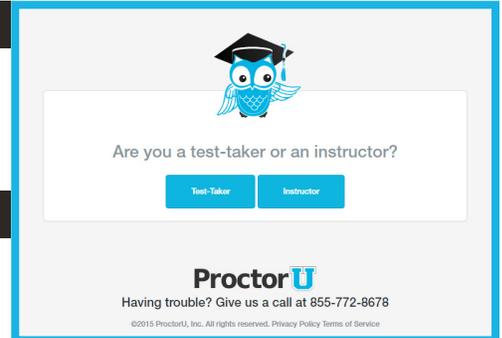
ProctorU: SIGNING UP FOR A FACULTY ACCOUNT

1

Visit <http://go.proctoru.com/registrations>.

2

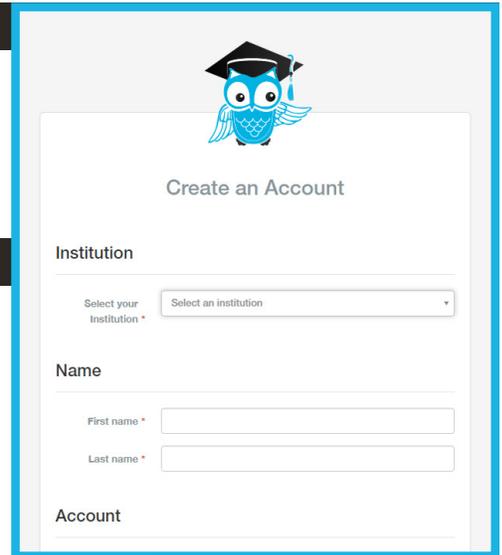
Select **Instructor**.



The screenshot shows the ProctorU registration page. At the top is the owl logo. Below it is the question "Are you a test-taker or an instructor?" with two buttons: "Test-Taker" and "Instructor". At the bottom, it says "ProctorU" and "Having trouble? Give us a call at 855-772-8678".

3

Fill out the fields to create an **instructor account**.



The screenshot shows the "Create an Account" form. It has the owl logo at the top. Below it is the title "Create an Account". The form has three sections: "Institution" with a dropdown menu labeled "Select your Institution *"; "Name" with "First name *" and "Last name *" input fields; and "Account" with an input field.

4

The **account manager** listed below will activate your account and contact you to schedule a workshop on how to use your instructor account. If you need immediate assistance, please feel free to contact your representative directly.

VALENCIA MCKINNEY

Account Manager

vmckinney@proctoru.com

925-237-9219